# Maths with Maisie: Group Sessions



Student Name:	Year:
Session Day/Time:	Fee:

### **Booking and Payment**

Students are welcome to book onto group sessions on an ad hoc basis. All payments must be made **before** the session takes place. Clients may choose to pay in cash at the session, to request to pay via a pre-populated payment link, or to pay by manual bank transfer into the account details below. If payment is not received, the client may not participate.

Maths with Maisie Sort Code: 04-00-03 Account Number: 82423139

Preferred Payment Method:

#### **Tutor & Bank Holidays**

All tutor holidays will be sent to clients one term in advance and will be available on <a href="mathswithmaisie.co.uk">mathswithmaisie.co.uk</a>. For example, the term dates for Spring term will be sent in the weeks before Christmas. There will be no sessions on bank holidays.

# Absences & Rescheduling

Clients should give 24 hours notice if they are unable to attend a booked session due to unforeseen circumstances, to allow other students to access support.

If sufficient notice is not received, the **full fee will be charged**.

In the unlikely event that the tutor needs to cancel a session, a rescheduled session will be offered at a reduced rate.

## **Conduct and Expectations**

Students benefit from a relaxed and low stakes environment, accessing support away from the classroom. However, students must behave in a way that appreciates the space, respects the tutor and prioritises the learning of the whole group. If students do not allow for others to learn to their full potential, guardians will be contacted to discuss next steps at the tutors discretion. Options may include familial supervision at sessions, moving to a different group or to private tutoring, or terminating the agreement.

#### **Practice**

Students will be given resources for additional practice between sessions should they wish to engage.

Statement of Client (18+) or Parent/Guardian	Date:
I, the client or the parent/guardian of the client under 18, agree to the conditions set out in this agreement. I agree to give reasonable notice (2 weeks) in writing for any changes to be made to this agreement.	
Print Name:	Sign:

To add a digital signature in Google Docs, Insert > Drawing > New > Select Line > Scribble