

Maths with Maisie: Safeguarding



Purpose

The purpose of this safeguarding policy is:

- To protect the children and young people who receive tutoring services from Maths with Maisie, from harm.
- To respond to any allegations and/or concerns relating to the welfare of a child or young person who receives tutoring services from Maths with Maisie.
- To state the ongoing training Maisie undertakes to ensure that safeguarding protocols are up-to-date and understood.

This policy applies to me as an independent tutor and anyone who may, in the future, work for Maths with Maisie. This policy will be reviewed on an annual basis or earlier should there be any changes.

Responsibilities

I recognise that I have a responsibility for the safety and wellbeing of my students.

This responsibility includes:

- Updating my DBS annually using a third party, and ensuring a clean and recent DBS check is always available upon request.
- Undertaking appropriate safeguarding training annually, linking my certificate via my website.
- Keeping up-to-date with any new information about safeguarding and child protection, updating this policy accordingly.
- Reporting safeguarding concerns correctly to the relevant bodies, following the Local Safeguarding Children Board (LSCB) procedures.

For face to face tutoring, I will contact the Worcestershire Safeguarding Children Partnership (WSCP) via Family Front Door. You can find their policies and procedures at:

<https://www.safeguardingworcestershire.org.uk/>.

For online students residing in the UK, I will contact the Local Authority Safeguarding Lead for the appropriate county.

For online students residing abroad, I will contact the Designated Safeguarding Lead at the school or institution the student attends. Failing that, I will contact the local authorities of the appropriate area overseas.

All online sessions will be recorded for the safety of both the student and tutor.

Recordings will be stored centrally and securely, and will be deleted after 30 days. Primary guardians will always be given access to recordings upon request.

Procedures for Reporting Safeguarding Concerns

A) A student tells me that they or another child is being abused.

I will:

- Demonstrate that I am taking their allegations seriously.
- Encourage them to talk, without prompts or leading questions, and without interrupting.
- Reassure them that they can talk to me, but that I cannot keep secrets.
- Record what I have been told accurately, also making note of the date, time, place and witnesses of the disclosure.
- Contact the Safeguarding lead for the relevant Local Authority, and the police if necessary.

B) I have suspicions of a safeguarding or welfare concern in relation to one of my students.

I will:

- Inform parents if appropriate for the situation.
- Contact the Safeguarding lead for the relevant Local Authority, and the police if necessary.

Useful Contact Details

Local Safeguarding Lead (Family Front Door): [01905 822666](tel:01905822666)

LSCB (Worcestershire Safeguarding Children Partnership): **01905 845930**

Worcester Police Station: [0300 333 3000](tel:03003333000)

Emergencies: 999